

The

Florida

Junior

College

at Jacksonville

BULLETIN

1966 - 1967

Jacksonville, Florida

THE FLORIDA JUNIOR COLLEGE AT JACKSONVILLE
ACADEMIC CALENDAR
1966-67

1966

Aug.	1 (M)	4:00 PM	Last date to complete application files for credit admission to 1st term.
Aug.	9 (T)	8:00 AM	Reporting date for all faculty.
Aug.	15 (M)	8:00 AM	Counseling and advisement for entering day students.
Aug.	15-16 (M-T)	6:00 PM- 9:00 PM	Registration for evening classes.
Aug.	16 (T)	8:00 AM	Counseling and advisement for entering day students.
Aug.	17-18 (W-Th)	8:30 AM	Registration for day students. (No one may start registration after 4:00 PM)
Aug.	19 (F)	8:30 AM- 2:00 PM 5:00 PM- 8:00 PM	Late registration for all students, day or evening. A \$5.00 late fee will be charged on this day. (No one will be permitted to start registration after 8:00 P.M., August 19, 1966).
Aug.	22 (M)	7:00 AM	Classes begin.
Aug.	23 (T)	9:00 AM-11:00 AM 2:00 PM- 3:30 PM	Schedule change for day students with class conflicts and/or cancelled classes.
Aug.	26 (F)	6:30 PM- 8:00 PM	Schedule change for evening students with class conflicts and/or cancelled classes.
Aug.	29 (M)	8:30 AM-12:00 Noon 1:30 PM- 4:00 PM 6:00 PM- 9:00 PM	Last date to add and/or drop classes and receive refund of fees for all students. Students dropping classes after this date must process a withdrawal form.
Oct.	22 (F)	4:00 PM	Advisory grades due in the Office of the Registrar.
Nov.	23 (W)	10:00 PM	Thanksgiving holidays begin.
Nov.	28 (M)	7:00 AM	Classes resume.
Dec.	12-16 (M-F)		Final examination period.
Dec.	16 (F)	6:00 PM	Final grades due in the Office of the Registrar.
Dec.	16 (F)	6:00 PM	End of term — Christmas holidays begin.
Dec.	16 (F)		Last date to complete application files for credit admission to second term.

SECOND TERM
1966-67

1967

Jan.	3 (T)	7:00 AM	Christmas holidays end.
Jan.	3 (T)	9:00 AM	Registration for returning day students.
Jan.	3 (T)	9:00 AM	Counseling and advisement for new entering day students.
Jan.	3- 4 (T-W)	8:30 AM- 3:00 PM	Registration for returning day students.
Jan.	3- 4 (T-W)	6:00 PM- 9:00 PM	Registration for evening classes.
Jan.	5 (TH)	8:30 AM- 2:00 PM 5:00 PM- 8:00 PM	Late registration for all students, day or evening. A \$5.00 late fee will be charged on this day. (No one will be permitted to start registration after 8:00 PM, January 5, 1967.)
Jan.	9 (M)	7:00 AM	Classes begin.
Jan.	9 (M)	9:00 AM-11:00 AM 2:00- 3:30 PM	Schedule change for day students with class conflicts and/or cancelled classes.
Jan.	13 (F)	6:30 PM- 8:00 PM	Schedule change for evening students with class conflicts and/or cancelled classes.

(Academic Calendar continued on inside back cover)

The
Florida
Junior
College

at Jacksonville

BULLETIN
1966-67

A COMMUNITY JUNIOR COLLEGE

Publicly supported by
THE STATE OF FLORIDA,
THE COUNTY OF DUVAL
and
THE COUNTY OF NASSAU

Jacksonville, Florida

COLLEGE ADVISORY COMMITTEE

Mr. Fred Kent, Sr., Chairman
Mr. Donald Martin, Co-chairman
Mr. Hugh F. Stone, Co-chairman

Mr. Joseph L. Cullen
Mr. Herbert W. Fishler

Mrs. Page Haddock
Dr. R. Wilbur Herring

Mr. Bernard Johann

PRESIDENT OF THE COLLEGE

Dr. J. Bruce Wilson

BOARD OF PUBLIC INSTRUCTION

Duval County, Florida

Mr. A. E. Stokes, Chairman
Mr. Martinez Baker, Vice Chairman

Mr. J. F. Bryan III
Mr. M. C. Harden

Mr. Harry Kincaid
Mr. Franklin Reinstine

Mr. Ned P. Searcy

SUPERINTENDENT OF PUBLIC INSTRUCTION

Duval County, Florida

Mr. Ish Brant

SUPERINTENDENT OF PUBLIC INSTRUCTION

Nassau County, Florida

Mr. Dean B. Blankenship

GENERAL INFORMATION

History and Location

The Florida Junior College at Jacksonville was authorized by the 1963 Florida Legislature to provide a wide variety of educational services primarily for the people of Duval County and Nassau County. A College Advisory Committee was organized with Mr. Fred Kent as chairman and Mr. Donald Martin and Mr. Hugh F. Stone as co-chairmen. In December 1965, Dr. J. Bruce Wilson was named as the first president and was commissioned to organize the college.

The Florida Junior College at Jacksonville is located in temporary quarters at the Southside Campus, Flagler Avenue at Cedar Street, in Jacksonville, Florida.

Philosophy and Objectives of The Florida Junior College at Jacksonville

In the belief that it is properly the desire and intent of the people of Duval and Nassau Counties to make available for their own use an educational institution which will provide adequately for the attainment of a wide variety of educational goals, serve as a training center for various fields of community endeavor, and exist as a cultural center for the people, the following objectives are stated:

The Florida Junior College at Jacksonville shall —

1. Provide two years of college work acceptable for transfer to four-year colleges and universities.
2. Provide terminal programs that will prepare the individual for employment in the industries and businesses of this area.
3. Provide suitable courses for adults who wish to enrich their lives and improve their personal efficiency.
4. Provide educational leadership.
5. Serve as a center to foster cultural development.

STUDENT PERSONNEL SERVICES

The Office of Student Personnel Services is designed to assist the student in maximizing his college experience.

Testing

All entering day students must take the American College Test (ACT), preceding a counseling interview. The testing information serves as an aid in course and program advising.

Application forms for the test may be secured from a local high school guidance counselor or from the Director of Guidance, Florida Junior College at Jacksonville.

The student should plan to take the test on one of the following test dates:

Test Date	Test Registration		Registration Refund Deadline
	opens	closes	
April 23, 1966	Jan. 24	April 2	May 14
June 25, 1966	April 25	June 4	July 16

Information on additional dates for the administration of the American College Test may be obtained from the Dean of Guidance.

A list of test centers, registration offices and colleges that require or recommend the ACT battery can be found in the Student Information Bulletin given at the time the ACT test is administered.

Counseling and Advising

Each entering day student will be assigned a faculty advisor upon receipt of his application and American College Test Scores. The test information and the counseling interview are designed to assist the student with proper course planning and placement in the college curriculum.

Orientation

The Office of Student Personnel Services will conduct orientation programs for new students. The programs are designed to acquaint the student with the services, regulations, and policies of the college.

Financial Aids

The Office of Student Personnel Services will administer the financial aid program. Loans, scholarships, grants-in-aid and employment opportunities will be available to students.

This office also serves as a source of information concerning financial assistance at other institutions.

Student Activities

A well rounded program of co-curricular activities will be available to students of The Florida Junior College at Jacksonville. The development of the co-curricular program is based on the concept that a successful student is a well rounded student. Diversified activities in a field of interest encourage growth and maturity, and serve to complement the intellectual and academic values of the college.

Student needs and initiative will play a significant role in the development of the program of co-curricular activities.

Questions concerning the co-curricular activities should be directed to the Office of Student Personnel Services.

Dress

All students attending The Florida Junior College should dress in good taste. Good taste specifically prohibits men students from wearing shorts, going without socks and wearing on the outside, shirts designed to be worn inside; also women students from wearing shorts, slacks, dungarees, or halter dresses.

Drinking

Possession of alcoholic beverages, drinking, or being intoxicated on the campus or at college functions on or off the campus is prohibited by the college.

Standards of Acceptable Behavior

The conduct of The Florida Junior College students, both in and out of college, is expected to be honorable and dignified. College students are considered to have reached the age of responsibility and discretion and to realize that the responsibility for success in college rests largely upon themselves.

The college reserves the right to dismiss any student whose behavior, on the campus or off the campus, is considered undesirable or harmful to the college.

Changes

The college reserves the right to change rules, regulations, and policies at any time.

ADMISSION REQUIREMENTS

Students desiring to enter The Florida Junior College should write, phone, or visit the Office of the Registrar to obtain their application for admission. The completed application, together with proof of previous education, must be filed with the Registrar before the date specified in the college calendar. The Office of the Registrar will notify the student concerning his acceptance by the college.

New Students

Students who are taking college work for the first time are considered for acceptance if they have:

1. Graduated from an approved secondary school by the last date for completing admission files as specified in the college calendar, **or**
2. Completed the General Educational Development Tests and been granted a high school equivalency diploma by a State Department of Education — (information concerning the

G.E.D. Program can be obtained from the Guidance Director or from established testing centers throughout the State of Florida), or

3. Earned the United States Armed Forces Institute High School Diploma while a member of the armed services, with scores as high as those required by the State under the G.E.D. test requirements in Number 2.

These students are admitted for credit.

Graduates of foreign schools will be considered for admission on an individual basis if none of the above criteria apply.

It is recommended that prospective students present scores on the American College Test at the time they apply for admission.

Transfer Students

Students who have previously attended other colleges or universities must show evidence of honorable termination at those institutions. For credit admission, an official transcript of the work completed at the last college attended must be filed with the Office of the Registrar together with the application for admission, before the date specified in the college calendar. Students not eligible for readmission to another college or university will not be considered for admission to The Florida Junior College until they have been out of college for at least one term. Non-attendance for the period of one six-week summer term will not fulfill this requirement.

Test requirements for transfer students are the same as for new students.

Transfer of work completed at other institutions will be granted provided the grade of "C" or better, or its equivalent, has been attained. Students who have attended more than one college and who desire to transfer work from each college, in addition to the transcript from the last college attended, must provide the office of the Registrar with a transcript from each college from which they desire to transfer credit. If requested, the student must furnish a catalog of the institution from which he desires to transfer credit, marked to indicate the courses taken. Transfer students are normally admitted for credit.

Special Students

Any student of the college may elect at the time of registration to enroll in a course for audit; however, once registered, a student may not change from audit to credit or from credit to audit for such course(s) during the term.

The fees for credit courses taken on an audit basis are the same as those taken on a credit basis.

- A. Admitted for credit — Students who have complete admission files for credit admission, but who do not plan to follow any prescribed course of study. Students in this category would include in-service teachers, junior college graduates taking extra courses,

persons holding degrees higher than an associate degree, or persons taking courses for personal advancement. In-service teachers in Duval and Nassau Counties may provide proof of previous education by submitting to the Office of the Registrar, by the prescribed date in the college calendar, a letter from their principal or supervisor, stating their employment status.

- B. Admitted for audit—Students who designate on their application that they wish to be enrolled for audit. Such students will receive a grade of "X" in all credit courses taken. This status may be changed any subsequent term by notifying the Office of the Registrar and providing the necessary proof of previous education before the prescribed date in the college calendar; however once this date has passed, no change will be made for the current term.

FEE SCHEDULE

Duval and Nassau County Students

Registration Fees Matriculation	Fall Term	Winter Term
Students taking 10 or more college hours	\$100.00	\$100.00

Students from Non-Junior College supporting Counties

Matriculation		
Students taking 10 or more college hours	\$100.00	\$100.00
Tuition		
Students taking 10 or more college hours	15.00	15.00

Full Time Non-Florida Students

Matriculation		
Students taking 10 or more college hours	\$100.00	\$100.00
Tuition		
Students taking 10 or more college hours	75.00	75.00

All Part Time and Third Term Students

Duval and Nassau County Students—per college hour	\$8.50
Florida Students in Non-Junior College	
Supporting Counties, per college hour	10.00
Non-Florida Students—per college hour	16.00
Non-credit Courses, per course	5.00

Special Fees—All Students

Late Registration	\$5.00
Music—one applied lesson per week	22.50
Music—two applied lessons per week	30.00
Art Fee—All art classes	10.00
Lab Fee—Each science lab	5.00
Graduation Fee	10.00
Transcript Fee	
A. First two transcripts	Free
B. Additional transcripts—each	1.00
Chemistry breakage deposit (refundable)	5.00

Refunds

Should the student officially withdraw from college, refunds of all fees, except the late registration fee, will be made on the following basis:

Withdrawal prior to the deadline in the college catalog	70%
Withdrawal after deadline	None

Full refunds will be paid if the college finds it necessary to cancel a course for which the student has paid.

A refund of fees card must be filled out by the student prior to the deadline published in the college catalog if a refund is expected. No refunds are automatic; this applies to classes which are cancelled as well as those that are not. This refund of fees card can be picked up at the business office during the Add and Drop sessions.

Graduation fees will be refunded in the event the student does not meet the graduation requirements.

GENERAL REGULATIONS

Resident Classification

A Florida student, if over twenty-one years of age, is one: (1) whose parents are residents of Florida (or were at the time of their death) and who has not acquired residence in any other state; or (2) who, while an adult, has been a resident of Florida for at least twelve consecutive months immediately preceding his registration, provided such residence has not been acquired while attending any school or college in Florida; or (3) who is the wife of a man who has been a resident of Florida for at least twelve consecutive months preceding her registration; or (4) who is an alien who has taken out his first citizenship papers and who has been a resident of Florida for at least twelve consecutive months immediately preceding his registration.

Classification of residence does not change after the first registration except when parents of a minor move to and become legal residents of this state as defined above. Any request for change in residential classification will require legal proof of change.

Schedule Changes

A student is not permitted to drop a class or add a class after registration without the written permission of the member of the teaching faculty involved, his advisor, and the Dean of Guidance Services.

Grade Reports

The college will furnish the student with mid-term grade reports and with end-of-term grade reports. It will be the general practice of the college to mail these grade reports to the parents or guardians, whenever this is applicable.

Concurrent Registration

A student registered at The Florida Junior College may not receive credit at this college for work taken concurrently at another college or university without prior written approval of the appropriate dean.

Identification Card

Any student who enrolls at The Florida Junior College is required to have an official student ID Card. Registration is not complete until the student has been photographed or otherwise satisfied the requirement.

Time Limit for Graduation

If a student does not graduate within five years of the date of his original enrollment at The Florida Junior College, he must meet the requirements of the catalog in effect for the year in which graduation occurs.

Credit Limitations

A maximum of fifteen college hours of acceptable correspondence and/or extension work, approved by the college registrar, may be applied to the associate degree. Such work must be at freshman or sophomore level.

When submitted to fulfill degree requirements, credits more than ten years old will be re-evaluated.

GENERAL EDUCATION

General Education, as conceived at The Florida Junior College at Jacksonville, is concerned with responsible citizenship in a democratic situation. It is formulated to develop student skills, attitudes, and understandings.

General Education should provide a sound foundation and create interest in personal, family and citizenship problems so that the student obtains understanding and the ability to deal with problems.

General Education also implies an art of living, and presents studies that are considered the core of liberal education, a liberal education that makes men free and emphasizes human rather than material values. It deals with many art forms, such as music, art, and literature and is concerned with the technical, emotional, and intellectual experiences of all times.

Personnel at The Florida Junior College feel that the specialist should have general education experience for a better appreciation of the relationship of his special field of knowledge to the whole of knowledge and the needs of society, the latter being a constant challenge for the student.

General Education Requirements

1. The General Education program shall consist of a minimum of 43 college hours of work .
2. For the purpose of certification in General Education no course with a grade of less than "C" will be counted as a part of the 43 required credits and the student shall graduate from The Florida Junior College at Jacksonville.
3. The following subject areas shall be included in the program in the manner specified below:

Area I. Communications (a minimum of 6 college hours)
The student shall earn not less than 6 college hours of credit in this area.

Required Courses

EH 101-102—English Composition6 credits

Elective Courses

(As approved)

Area II. Humanities (a minimum of 6 college hours)
The student shall earn not less than 6 college hours of credit in this area. He may meet this requirement in either of the following ways:

HS 201-202—Humanities6 credits

OR

Three courses totaling 9 college hours, selected from three approved subject fields within the humanities area.

Area III. Mathematics (a minimum of 3 college hours)
The student shall take not less than 3 college hours of credit in this area.

Required Course

MS 101—College Mathematics3 credits

(Note: Students with sufficient background may elect a higher-level mathematics course in place of MS 101. Business Mathematics will not meet General Education requirement.)

Elective Courses

(As approved)

Area IV. Natural Sciences (a minimum of 10 college hours)

The student shall earn not less than 10 college hours of credit in this area, as specified.

Required Courses

SCI 101—Life in Its Biological
Environment4 credits

SCI 102-103—Life in Its Physical
Environment6 credits

(or a two-semester sequence in any other physical science course)

Elective Courses

(As approved)

Area V. Social Sciences (a minimum of 9 college hours)

The student shall earn not less than 9 college hours of credit in this area, as specified.

Required Courses

SLS 101-102—Origins of American
Society6 credits

(or U. S. History6 credits)

SLS 203—Foundations of the
American Economy3 credits

Elective Courses

(As Approved)

NOTE: The remainder of the 43 college hours of credit may be taken from among any of the courses listed in the above areas.

Maximum and Minimum Student Course Load

The maximum load for an entering first term regular day division freshman is 18 college hours. The maximum load for a regular day division student who failed to maintain a "C" average for the preceding term or summer session is 15 college hours. The maximum load for a regular day division student who has an average of "B" or above during the preceding term or summer session is 21 college hours. A full time student is defined as one who has enrolled for 12 or more college hours.

Students who are enrolled only in the evening Division are limited to a maximum of 12 college hours. Evening students on probation are limited to a maximum load of 8 college hours. A maximum of 12 college hours will be observed for any evening student. There is no minimum load.

Class Attendance, Absences and Tardies

No absences or tardies are sanctioned by the college.

Absences will be considered excessive and the student could lose credit if he is absent more than the following:

Courses meeting once a week	1 absence
Courses meeting twice weekly	2 absences
Courses meeting three times	3 absences
Courses meeting four times	4 absences
Courses meeting five times	5 absences
Evening Classes	1 absence

After considering the factors involved in each individual case members of the teaching faculty will recommend whether or not the students will lose credit due to excessive absences in their classes.

Three tardies will be counted as one absence. Tardies will be counted as an absence if the student misses as much as one-third of the class. A grade of F will result in all classes from which a student is absent at least 25 per cent (25%).

GRADING SYSTEM

Letter grades will be assigned for all courses for which students have registered as follows:

A—Excellent	F—Failure
B—Good	W—Withdrawal
C—Average	I—Incomplete
D—Poor	NC—Non-credit
	X—Audit

Satisfactory grades are A, B, C. Most colleges and universities will not accept a transfer of D.

A grade of W will be assigned a student who officially withdraws from the college or from a course providing he is passing at the time of withdrawal.

A grade of F will be assigned a student who voluntarily discontinues class attendance without following procedure outlined above. Also, a grade of F will be assigned a student who officially withdraws from the college or from a course if the student is doing failing work at the time of withdrawal. This regulation is applicable to all withdrawals after the last official day of registration.

A grade of I will be assigned a student who does not finish his work on regular schedule. Incomplete grades will result in a grade of F if not removed by the student before the established deadline in the academic calendar.

A grade of NC (non-credit) will be assigned to all who register as non-credit students and to credit students who are permitted to change to non-credit. To change from credit to non-credit, a student must have the written consent of the instructor, the advisor and the appropriate Dean. Any request for change from credit to non-credit must be made before the end of the seventh week of the term.

Once a grade in a course has been reported by the member of the teaching faculty to the Registrar it cannot be changed except in case of errors. Changes may be made only by permission of the Division Chairman and the appropriate Dean.

QUALITY POINTS

To evaluate the scholastic standing of students, the following quality points are assigned to grades.

A—4 quality points per hour	C—2 quality points per hour
B—3 quality points per hour	D—1 quality point per hour
F—0 quality points per hour	

The student's scholastic standing or quality point average is obtained by dividing his total number of quality points by the total number of college hours for which the grades of A, B, C, D, or F are assigned. A course repeated is counted as many times as such grades are recorded.

A student must earn a total quality point average of 2.00 in order to be eligible for graduation.

PROBATION AND SUSPENSION

Any student who does not achieve a cumulative grade point average of 2.00 (C) average on the first 12 college hours attempted will be given a grade point deficiency warning.

A student who fails to achieve a cumulative 2.00 (C) grade point average on the first 24 college hours attempted will be placed on academic probation for the next term or full summer session (12 weeks) enrolled.

If the required cumulative average 2.00 (C) is not achieved during the term or full summer session of probation a student may be continued on probation for one additional term or full summer session provided the student has earned a grade point average of 2.00 (C) in the probationary term. Otherwise, the student will be suspended.

At the end of the second term or full summer session of probation, a student who has not attained the required cumulative grade point average of 2.00 (C) will be suspended for one term or full summer session unless he wishes to enroll for that term or full summer session on a non-credit basis.

Transfer students having less than a cumulative 2.00 (C) average may be admitted on probation. However, such students must achieve a 2.00 (C) average during the first term of attendance to avoid academic suspension.

Otherwise, transfer students are governed by the same rules and regulations as returning students.

Students on academic suspension from another college are not eligible for admission under any circumstances to The Florida Junior College at Jacksonville until they have remained out of school at least one semester, trimester, quarter, or full summer session (12 weeks).

If a student re-enrolls after suspension, he will be on probation.

A second and final suspension will result if the required cumulative 2.00 (C) is not maintained.

WITHDRAWAL

To withdraw from college, or from a course, the student will use the following procedure:

1. Secure the written approval of his faculty advisor.
2. Obtain withdrawal form from the Registrar.
3. Complete form and obtain signatures of members of the teaching faculty involved, faculty advisor, the Librarian, the Business Office and the Dean of Guidance.
4. On approval of the above persons, turn in I.D. card to the Dean of Guidance Services.

Any student who does not follow this procedure will receive a failing grade in each subject affected, and this action will become a part of his permanent record.

NOTE: Withdrawal with a passing grade (W) is not permitted after the 12th week of a regular term or the 4th week of a summer term.

GRADUATION REQUIREMENTS

The Florida Junior College at Jacksonville will award the Associate of Arts degree or the Associate of Science degree to all students who satisfy the following requirements:

1. Complete the courses offered in one of the curriculums of the college.
2. Earn a grade point average of 2.00 (C) on all college credit courses.
3. Complete an Application for graduation and return it to the office of the Registrar at the beginning of the term before graduation.
4. Complete the last 15 college hours in residence at The Florida Junior College at Jacksonville.
5. Attend all graduation rehearsals and services.
6. Fulfill all financial obligations to the college.
7. Complete at least 64 college hours of course work.
8. Complete the general education requirements or one of the transfer or terminal programs offered by the college.
9. Complete four terms of physical education unless excused for one of the following reasons: reached the age of twenty-five, is a veteran of two years active duty, is currently on active military duty, has been excused by medical certificate.

Evening Students

For graduation the evening student must have a minimum of 64 college hours in a prescribed course of study and make an average grade of "C" (2.00) in all courses for which the grades of A, B, C, D, or F are assigned. There are no physical education requirements for students who complete all their work during the evening. The evening student must complete a minimum of 15 college hours in residence at The Florida Junior College at Jacksonville and must be in attendance during the term prior to graduation.

VETERAN'S EDUCATION

Any veteran eligible for educational benefits under the various public laws may receive these benefits while attending The Florida Junior College at Jacksonville.

Training time is computed as follows:

14 or more college hours	Full Time
10 to 13 college hours	$\frac{3}{4}$ Time
7 to 9 college hours	$\frac{1}{2}$ Time
1 to 6 college hours	Less than $\frac{1}{2}$ Time

PROGRAM OF COMMUNITY SERVICES

Through the program of Community Services the college offers programs of study, institutes, short courses, seminars, workshops, clinics and lectures to meet the suggested educational needs of adult groups in the community.

Requests for such offerings are encouraged by the college. Consideration for such offerings is based upon the level of instruction, the number interested and the availability of qualified personnel.

Inquiries should be addressed to the Director of Community Services.

GUIDED STUDIES

Admission to The Florida Junior College at Jacksonville is open to all high school graduates. There are certain minimum requirements, however, for academic and specialized courses and programs. These requirements have been established to insure, as far as possible, that students will be successful in the work which they attempt. Since The Florida Junior College at Jacksonville is a community junior college it must be interested not only in the student who desires and is able to do college parallel work, but also in the student who is interested and capable of doing work in technical and specialized programs.

Some high school graduates do not have an adequate academic background to do college level work immediately. In order to determine those students who need preparatory work, all day students, as part of their admission requirements, must take the American College Test Battery. See "Testing" under Student Personnel Services.

PROGRAM OF STUDY

Professional Programs

The professional programs at The Florida Junior College at Jacksonville are designed for students who are interested in pursuing the first two years of a four-year college education at The Florida Junior College.

In this university parallel program a wide range of courses is available for students interested in eventually earning an advanced degree in:

Architecture	History
Art	Law
Biology	Mathematics
Business Administration	Veterinary Medicine
Business Education	Medicine
Chemistry	Dentistry
Engineering	Music
Forestry	Pharmacy
General Science	Physical Education
Teacher Education	Social Science

Technical and Occupational Education

Technical and Occupational Education Programs are designed to serve the student who is planning to enter his chosen field of work upon the completion of a program of study offered by the college, or who plans to use the educational experiences attained to prepare for advancement in the field of his present employment.

The college offers a wide range of courses for students to complete a two-year terminal program in the following areas:

Secretarial Science	General Business
Small Business Management	Drafting and Design Technology
	Electronics Technology

COURSE OFFERINGS

Although not a complete listing, the courses offered by the college represent the following subject areas:

Accounting	Art	Anthropology
Biology	Accounting	Business
Chemistry	Descriptive Geometry	Dictation
Drafting and Design	Economics	Education
Electronics	Engineering	Engineering Drawing
English	French	Geography
German	Health	History
Humanities	Human Relations	Industrial Materials and Processes
Industrial Organization	Journalism	Logic
Mathematics	Music	Office Machines
Office Procedures	Philosophy	Physical Education
Physical Science	Physics	Political Science
Psychology	Religion	Report Writing
Russian	Secretarial Procedures	Shorthand
Social Science	Sociology	Spanish
Speech	Testing and Strength of Materials	Transcription
Typewriting		

SECOND TERM

(Continued From Inside Front Cover)

Jan.	16 (M)	8:30 AM-12:00 Noon 1:30 PM- 4:00 PM 6:00 PM- 9:00 PM	Last date to add and/or drop and receive a refund of fees for all students. Students dropping after this date must process a withdrawal form.
Mar.	3 (F)	4:00 PM	Advisory grades due in the Registrar's Office.
Mar.	10 (F)	9:00 PM	Last time to remove a grade of "I" received during the first term of the 1966-67 academic year.
Mar.	23 (Th)	10:00 PM	Easter holidays begin.
Mar.	27 (M)	7:00 AM	Easter holidays end.
Apr.	20 (TH)	4:00 PM	Application files must be complete for credit admission to third term.
Apr.	27 (TH)	5:00 PM	
	to		
May	4 (TH)	4:00 PM	Final examination period.
May	4 (TH)	5:00 PM	Final grades due in the Registrar's Office.
May	4 (TH)	5:00 PM	End of term.

THIRD TERM

1967

May	5 (F)	8:00 AM- 2:00 PM 6:00 PM- 9:00 PM	Counseling and registration for all students, day or evening.
May	8 (M)	8:30 AM- 2:00 PM 6:30 PM- 8:30 PM	Late registration for all students, day or evening. A \$5.00 late fee will be charged on this day.
May	8 (M)	7:00 AM	Classes begin.
May	10 (W)	9:30 AM-11:00 AM 6:30 PM- 8:00 PM	Schedule changes for students with class conflicts and/or cancelled classes.
May	11 (TH)	9:30 AM-12:00 Noon 1:30 PM- 2:30 PM 6:30 PM- 8:00 PM	Add/drop/refund of fees for all students, day or evening. Students dropping after this date must complete the proper withdrawal form.
June	8 (TH)	4:00 PM	Application files must be complete for credit admission to fourth term.
June	16 (F)	5:00 PM	Final grades due in the Office of the Registrar.
June	16 (F)	5:00 PM	End of third term.

FOURTH TERM

1967

June	22 (TH)	8:00 AM- 2:00 PM 6:00 PM- 9:00 PM	Counseling and registration for all students, day or evening.
June	23 (F)	8:30 AM- 2:00 PM 6:30 PM- 8:30 PM	Late registration for all students, day or evening. A \$5.00 late fee will be charged on this day.
June	23 (F)	7:00 AM	Classes begin.
June	27 (T)	9:30 AM-11:00 AM 6:30 PM- 8:00 PM	Schedule change for students with class conflicts and/or cancelled classes.
June	28 (W)	9:30 AM-12:00 Noon 1:30 PM- 2:30 PM 6:30 PM- 8:00 PM	Add/drop/refund of fees period for all students, day or evening.
July	3 (M)	10:00 PM	Fourth of July holiday begins.
July	5 (W)	7:00 AM	Fourth of July holiday ends.
July	27 (TH)	9:00 PM	Last time to remove grade of "I" received during second term of 1966-67 academic year.
Aug.	4 (F)	5:00 PM	Final grades due in the Office of the Registrar.
Aug.	4 (F)	5:00 PM	End of term.